

# *Appendix F*

## *Third Party Engineer Review Process*

**APPENDIX F****THIRD PARTY ENGINEER REVIEW PROCESS**

1. SWBT will publish a list of approved SWBT Third Party Engineers (TPE) on CLEC Online website (<https://clec.sbc.com>). All SWBT approved TPEs must meet the qualifications shown on Attachment A of this document. Attachment B will contain a list of TPE names and contact numbers, if available. The SWB Collocation Services Account Manager can also be contacted to obtain this information.
2. The Collocator must review the list of SWBT approved TPEs and qualifications prior to sending in a request for a TPE review. The Collocator must select at least two (2) SWBT approved TPEs that they agree are acceptable to perform the review.
3. The Collocator must send a written request for a TPE review to the Collocation Services Account Manager. The request must specify the Eligible Structure the Collocator is requesting to be reviewed, the requested amount of square footage and the names of at least two (2) of the SWBT approved TPEs the Collocator accepts to perform the review.
4. If the Collocator does not accept any of the SWBT approved TPEs, the Collocator must provide a written explanation of the reasons the candidates are not acceptable, as well as a list of at least three (3) of their TPE candidates to SWBT. All proposed candidates must meet the SWBT specified qualifications previously provided to the Collocator. The Collocator must provide the names, contact numbers and available resumes for their proposed TPE(s). SWBT will have five (5) business days to interview the Collocator's TPE candidates to determine if they meet the SWBT TPE qualifications specified in Attachment A and are acceptable. If the Collocator's TPE candidates do not meet the SWBT specified qualifications and are not acceptable to SWBT, the Collocator and SWBT will jointly request that the Commission select the TPE.
5. It is recommended that at least two (2) TPE candidates be selected and agreed upon by SWBT and the Collocator to ensure that at least one TPE will be available to perform the review in the time frame requested and at a cost that is acceptable to both parties. TPEs will be required to complete their independent review and provide a written report to the requesting parties documenting the results of their review within fifteen (15) business days of their selection unless and until the parties mutually agree to a revised timetable.
6. Once the TPE has been agreed upon by both parties, a Request for Quote (RFQ) will be sent by SWBT to the selected TPE(s) detailing the location of the Eligible Structure to be reviewed, the requested review date, the SWBT and Collocator contacts and the Scope of Work. The Scope of Work will request that the TPE provide an independent evaluation of the use and reservation of Collocator space as well as SWBT space.
7. The TPE will send SWBT and the Collocator a cost quote that includes all expenses that will be incurred by the TPE to perform the review as specified in the Scope of Work. The TPE must also indicate if they can meet the requested review date. The costs of the TPE's service shall be borne equally by the Collocator and SWBT.
8. After reviewing the TPE's response to the RFQ, the Collocator and SWBT will jointly select a TPE to perform the review. The TPE will be contacted and informed that they have been selected to

perform the independent review. If the TPE has not signed a Non-Disclosure Agreement with SWBT, the Collocation Services Account Manager will send a Non-Disclosure Agreement to the TPE to sign and return to SWBT. Upon receipt of a signed SWBT Non-Disclosure Agreement from the TPE, SWBT Network Engineering shall submit to the TPE a copy of the report requested by the Collocator, SWBT Interconnectors Collocation Services Handbook, and the following information in support of its denial, provided under seal and subject to proprietary protections:

- a. Central Office Common Language Identifier (CLLI), where applicable
- b. The identity of the requesting Collocator, including amount of space sought by the Collocator
- c. Total amount of space at the premises
- d. Detailed Floor plans, including measurements of SWBT's premises, showing:
  - i. Space housing SWBT network equipment or administrative offices
  - ii. Space which does not currently house SWBT equipment or administrative offices but is reserved by SWBT for future use
  - iii. Space occupied by or reserved for Collocators
  - iv. Space, if any, occupied by third parties for other purposes
  - v. Remaining space, if any
  - vi. Identification of turnaround space for the switch or other equipment
  - vii. Planned Central Office rearrangement/expansion plans, if any, and
  - viii. Description of other plans, if any, that may relieve space exhaustion
- e. Other relevant information requested by the TPE

If applicable, sections of the Tariff or Collocation Agreement will be provided by Collocation Services Account Manager.

9. Prior to the site visit, Collocation Services will schedule a meeting with the TPE, the Collocator and SWBT representatives to answer any TPE questions prior to performing the review. The purpose of the meeting is to provide any additional information or clarification the TPE deems necessary to perform the review.
10. Collocation Services will contact the TPE to establish a date for the pre-meeting and the site visit of the Eligible Structure. Once the date for the site visit is established, Collocation Services will arrange for an SWBT escort who can provide access to all areas of the Eligible Structure. The Collocator may accompany the TPE and SWBT on this site visit. The SWBT escort will only provide access and will not answer any questions regarding use of space, equipment or collocation issues and policy. The TPE will refer all questions to the SWBT Network Engineering contact as specified in the Scope of Work.
11. After the completion of the site visit, the TPE will furnish a written report to designated representatives of the Collocator, Collocation Services and SWBT Network Engineering documenting the results of the review. All proprietary documentation provided to the TPE must be returned to SWBT Network Engineering.
12. If requested by the Collocator and/or SWBT, a joint meeting will be held with the TPE to discuss the results of the review.

13. The findings of the TPE shall be binding on SWBT and the Collocator unless and until the Commission reverses or modifies the TPE's determination upon submission of such matter to the Commission, and shall be made publicly available by SWBT to potential Collocators upon request.
14. A copy of the findings of the TPE will be provided to the Commission if required or as requested by the Commission.

**Attachment A****THIRD PARTY ENGINEER QUALIFICATIONS**

The individual performing the Third Party Engineer review function:

1. Must be impartial. Must represent both SWBT's and the Collocator's interests fairly and equitably.
2. Cannot be a former or current employee of SBC or the requesting Collocator.
3. Cannot be a current employee of another Collocator or Incumbent Local Exchange Carrier (ILEC).
4. Must have at least eight (8) years of telecommunications engineering experience.
5. Electrical engineering or Telecommunications Engineering degree is desirable but not required.
6. Must have experience in equipment engineering with an emphasis on detail engineering (e.g. where to place telecommunications equipment, detail equipment layouts, etc.).
7. Must be familiar with various major vendors' switching and transport equipment.
8. Must have performed engineering work for at least one (1) Collocator and also an Interexchange Carrier, another Incumbent Local Exchange Company or Independent Telephone Co.
9. Knowledge of physical collocation engineering, technical and regulatory requirements, especially within SWBT, preferred but not required.
10. Experience in performing floor space analysis and reviews for other Incumbent Local Exchange Companies and/or Collocator's preferred but not required.
11. Must be willing to sign a non-disclosure agreement with SWBT.
12. Must have capability of issuing separate bills to both SWBT and the Collocator for half of the cost.

**Attachment B**

**SWBT APPROVED THIRD PARTY ENGINEERS**

<b>Supplier Name</b>	<b>Supplier Contact</b>	<b>Supplier Contact Number</b>	<b>TPE Candidate</b>	<b>TPE Contact Number</b>
<b>Brumfield Communications Services, Inc.</b>	<b>Mike Brumfield</b>	<b>210-342-2466</b>	<b>Mike Brumfield</b>	<b>210-342-2466</b>
<b>Brumfield Communications Services, Inc.</b>	<b>Mike Brumfield</b>	<b>210-342-2466</b>	<b>Mark Lawrence</b>	<b>210-342-2466</b>
<b>Gonzales Communications Inc.</b>	<b>Alfred Gonzales</b>	<b>913-829-7601</b>	<b>Alfred Gonzales</b>	<b>913-829-7601</b>
<b>Lucent Technologies</b>	<b>Dan Dopuch</b>	<b>636-891-3060</b>	<b>Jerry Hayhurst</b>	<b>636-891-4365</b>
<b>Fujitsu Network Communications, Inc.</b>	<b>Kenneth Madsen</b>	<b>214-495-6154</b>	<b>Henry Pham</b>	<b>972-479-4123</b>